

Evaluation of Group Presentations

Performance			
Category	Descriptors	Comments	Score
Roles	Are the roles of the presenters clearly defined and is the presentation divided appropriately among presenters?		
Voice	Are the voices of the presenters audible, articulate, paced for easy understanding, and non-monotone?		
Presence	Are the presenters confident in their presence in front of the audience? Do they seem to come out to the audience, to approach the audience, or do they seem to retire and try to shrink back? Does the appearance of the presenters seem to be appropriate for the occasion?		
Contact	Do the presenters make good contact with the audience, especially eye contact? Does the audience seem to be engaged and listening or bored and distracted?		
Report			
News	Does the message of the presentation bring any news? Is there anything in the report that is likely to be informative to the audience or is the report mostly a rehearsal of the obvious?		
Organization	Does the report have a clear structure? Do the presenters preview the report and signal transitions from major section to major section? Could you outline the report from memory or does it all seem to merge together in an undifferentiated mass?		
Visual			
Aesthetic Qualities	Do the visuals enhance the presentation by lending a sense of professionalism and clean, clear design; or do they look amateurish and sloppy?		
Information Richness	Are the visuals rich in information or do they simply present the report's outline? Do they give the audience enhanced information that the oral medium is unable to provide?		
Complementary Relationship to Verbal	Do the visuals support the oral report without supplanting the presenters' presence and contact, or do they seem to draw attention away from the presenters and to lock the audience's attention on themselves even when they convey no new information.		
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